

# THE STOURS PARISH COUNCIL

Swallow's Rise, Church Street, West Stour, Gillingham, Dorset. SP8 5RL

Tel: 01747 838367

E-mail [stours@dorset-aptc.gov.uk](mailto:stours@dorset-aptc.gov.uk)

## **To Members of the Council**

You are hereby summonsed to attend the next meeting of the Stours Parish Council on Thursday 14<sup>th</sup> November 2019 at 7.30pm at West Stour Village Hall.

Members of the Public and Press are welcome to attend.



Mrs M Cox

Clerk to the Council. 7<sup>th</sup> November 2019

## **Reports, Pre-business matters items and Public participation**

**Martin Gregory, Team Leader, Dorset Waste Partnership, Dorset Council will be attending the meeting to discuss recycling matters.**

- To receive items of interest from DC Ward Members followed by public discussion time (to a max of 30 Mins).
- To receive any items of interest from: - Footpath Liaison Officers, Tree Wardens, Flood Warden and Transport Representative.

## **BUSINESS AGENDA**

1. Apologies for absence.
2. Disclosable Pecuniary Interests  
Members are reminded that if they have a Disclosable Pecuniary Interest (DPI) on their register relating to any item on this agenda, they may not take part in the debate and may not vote. If they have a DPI on any item that is not on their register they must declare that interest, take no part in the debate or vote and register such interest within 28 days.
3. To consider Grant of Dispensations.
4. To approve the minutes of the meeting held 12<sup>th</sup> September 2019.
5. Matters Arising  
Cost of plaque for the bench in memory of Hans Feld was £25.
6. Casual Vacancies for Todber and East Stour wards  
There are 2 vacancies for East Stour ward and a vacancy for Todber ward which can be filled by co-option.

7. Highway Matters

- Reduction of the speed limit on the B3092 (Stour Provost to Todber)
- Todber Lay-by and the possible need to remove the scalplings
- SIDs, East Stour, Todber and West Stour.
- Community Speedwatch, East Stour, Todber and West Stour
- Highway maintenance
- Pleck, East Stour

8. Planning Matters

- Appeal by Mr & Mrs Jackson Inspectorate's Ref: APP/D1265/W/19/3235598 Application No: 2/2019/0345/FUL Tennis Court 60M from Hill Farm Green Lane to Foyle Hill, Stour Row Proposal: Erect 1 No. dwelling, create new access and 2 No. parking spaces.
- TPO-617-2019 at the Copse, Hunger Hill East Stour was confirmed without modification under delegated powers on 23 September 2019.
- Land at Stour Hill Park, West Stour stationing of 3 caravans prior to infrastructure being provided – report to Enforcement Planning Team?
- Proposed Solar Farm, Fifehead Magdalen = application refused.
- See attached for list of planning applications and decisions received since last meeting.

9. Correspondence

Copy of letter addressed to J Wiltshire, Head of Highways, received from Mr J Trim about the highway verges in West Stour, in particular The Lynch.

10. Dorset Council Matters

Gillingham ward monthly reports duly circulated.  
Community SID update No 5 (circulated).

11. Climate Change

12. Website Accessibility Regulations

Does the Council agree that Vision ICT upgrade to a responsive and accessible site – cost £970 + vat?

13. V E Day 75 (8<sup>th</sup> – 10<sup>th</sup> May 2020)

14. Travellers and Gypsies

15. Gillingham Southern Extension

16. Finance

**Accounts**

Balances of Accounts from statements as at 31<sup>st</sup> October 2019 – NSB £11,910.90. Scottish Widows Bank – £25,240.05. Lloyds plc - £4,436.47

Included in these balances is £6,850.00 which has been ring fenced for Clerk's gratuity (min ref 2010/94, 2015/022 & 67, 2016/165, 2017/114, 2018/113, 2018/133 & 2019/109).

See attached Income and Expenses for the period 1<sup>st</sup> September 2019 – 31<sup>st</sup> October 2019 and 2018/19 budget (2 monthly and to date).

Cllr Mrs Bennett has completed the quarterly check of bank reconciliation.

**Payments:** - To agree and direct payment of the following together with any others that might be received.

- Mrs M Cox - reimburse broadband - £32.50
- Gillingham Town Council £213 (local delivery service, second half).

Stour Row and Stour Provost finger post restorations to accept the quotes from Roger Bond (Normtech) cost approximately £1800 for each post. Work to be carried out next year. Or to investigate other proposals offered.

- Request from St John Ambulance for a donation of as little of £75 from each parish. Does the Council agree to make a donation?
- To agree that a one frame holding two toddler swings is installed at East Stour playing field quotes received without VAT are £2,745 and £2,599 with funding from TESS. The swings would be the property of the Stours Parish Council.

### **Audit year End 31<sup>st</sup> March 2019**

PKF Littlejohn's LLP External Auditor's report. "On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met".

### **Insurance Policy renewal**

Revised quote received from Came & Co of £1060.35. Council to agree to amended cover.

### **Review Internal Audit**

Terms of Reference and audit planning and reporting produced.

### **Internal Auditor's report**

Report received from Mrs Diana West (circulated). The matters brought to our attention have been addressed).

### **Budget and Precept for 2020/21**

#### 17. Review of Parish Council Standing Orders and Financial Regulations

#### 18. DAPTC Annual General Meeting 9<sup>th</sup> November 2019

#### 19. Items for information of Council

##### a) Chairman's

##### b) Clerks

Local Councils Update issue. Clerk & Councils Direct. All available at the meeting or from Clerk.  
DAPTC – Chief Executive's Circulars – previously circulated

##### c) Playing Fields and Equipment

East Stour  
Stour Provost and the pavilion  
Stour Row

##### d) Crime

e) DAPTC

Copy of letter addressed to Aidan Dunn, Executive Director (Corporate Development S151) Dorset Council regarding the setting of the tax base for the last financial year, in the hope the position is rectified for future years (circulated).  
The next Northern Area meeting – to be advised.

f) CPRE

Countryside Voice & Fieldwork publications. Dorset Review.

20. Items for the next meeting

21. Dates of Future Parish Council Meetings - future meetings are on Thursday evenings at 7.30pm  
9<sup>th</sup> January 2020 at Stour Provost, 12<sup>th</sup> March 2020 at East Stour, 14<sup>th</sup> May 2020 at Stour Row, 9<sup>th</sup> July  
2020 at West Stour, 10<sup>th</sup> September 2020 at Stour Provost, 12<sup>th</sup> November 2020 at East Stour.

***“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religion, marital status, age and any disability), Crime & Disorder, Health & Safety and Human Rights.”***