

THE STOURS PARISH COUNCIL

Swallow's Rise, Church Street, West Stour, Gillingham, Dorset. SP8 5RL

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To Members of the Council

You are hereby summonsed to attend The Annual Meeting of The Stours Parish Council which will be held on

Thursday 11th May 2017 at 7.30 pm in Stour Provost Village Hall

Members of the Public and Press are invited to attend.



Mrs M Cox, Clerk to the Council. 5th May 2017

Reports, Pre-business matters items and Public participation

In attendance

Rev'd Richard Priest, Vicar for the Stour Vale Benefice

- To receive items of interest from DCC and NDDC Ward Members followed by public discussion time (to a max of 30 Mins)
- To receive any items of interest from: - Footpath & Tree Liaison Officers; Flood Warden; and Transport Representative.

BUSINESS AGENDA

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for absence
4. Disclosable Pecuniary Interests
Members are reminded that if they have a Disclosable Pecuniary Interest (DPI) on their register relating to any item on this agenda, they may not take part in the debate and may not vote. If they have a DPI on any item that is not on their register they must declare that interest, take no part in the debate or vote and register such interest within 28 days.
5. To consider Grant of Dispensations.
6. Appointment to Village Hall Committees
7. To confirm Policy and Resources Committee
8. To confirm Playing Field Committees for East Stour and Stour Provost

9. To appoint members to represent the Parish Council for DAPTC, CPRE, NDDC, DCC, Transport, Highways, Flood Warden, Crime and Homewatch.
10. To confirm Rights of Way Officers and Tree Wardens
11. Resolutions by Statute

To review the lists of deeds and trusts held by Lloyds Bank PLC.
To **confirm** Trustees for the National Savings Bank Account – Cllrs Mrs J Watkins, R Cowan and J Parker.
12. To Approve the Minutes of the Parish Council Meeting held on 9th March 2017
13. Matters Arising
 - We have registered with the Tree Charter.
14. Planning Matters
 - The provisional Tree Preservation Order TPO-571-2017 at Byway, East Stour Common was confirmed without modification under delegated powers on the 17th March 2017.
 - The Planning Inspectorate, Appeal Ref: APP/N1215/W/16/3161057, JPL Products Ltd, 1 Church Close Business Park, Todber has been allowed. The application of award of costs has been refused.
 - Lower Mead, Stour Row – update from Enforcement Team.
 - See attached list for applications and decisions received since last meeting.
15. Correspondence

North Dorset Citizens Advice Bureau thanking the Council for the grant of £500, which they are very grateful.
Dorset and Somerset Air Ambulance thanking us for the donation of £500, for our support and thinking of the Dorset and Somerset Air Ambulance.
Read Easy Gillingham and Shaftesbury thanking the Parish Council for their donation and they are very grateful for our support in the work they do.
16. Dorset County Council Matters
17. North Dorset District Council Matters
18. Highway Matters
 - SIDs
 - Todber, B3092
 - Community Speedwatch
 - Passing places along Green Lane, Stour Row
19. Travellers and Gypsies
20. Gillingham Southern Extension
21. To investigate a partnership with Shaftesbury Town Council and Gillingham Town Council for some discretionary services
22. Finance

Accounts
Balances of Accounts from statements as at 30th April 2017 – NSB £4,994.75. Scottish Widows Bank – £8735.31, Lloyds Bank plc – awaiting statement
Included in these balances is £4795.00 which has been ring fenced for Clerk’s gratuity (min ref 2010/94, 2015/022 & 67 & 2016/165).

See attached Income & Expenses for the period 1st March 2017 – 30th April 2017.
Budget for 1st April to 30th April 2017 distributed.
The Council to **approve** the accounts for the period 1st March 2017 – 30th April 2017.

Payments

To **agree and direct payment** of the following together with any others received by the clerk before this meeting:-

- To consider an increase to grants made to Read Easy Gillingham and Shaftesbury
- To authorise the Annual Subscription payment to DAPTC – approximately £500.
- Renew CPRE membership – due 1/6/17 – £36
- Local Delivery Project First Instalment - To pay Gillingham Town Council - £213
- Reimburse broadband Mrs M Cox £35.49
- DAPTC, Chairman's course - £35
- Cllr Mrs B Edwards, travel expenses – to be advised
- Dorset CC supply and erection of SIDS East Stour and Todber - £695.52
- Dorset CC Traffic ATC speed monitoring, West Stour - £300
- To agree the quotation from RB Services for remedial pavilion works - £1010
- Clearstone Solutions, cleaning of bus shelters - £48
- East Stour Village newsletter - £500
- To agree to purchase a litter bin for East Stour – approximately £400.
- To agree to purchase a SID for West Stour, providing the criteria is met.
- Painting & refurbishment of Stour Provost telephone kiosk – cost to be advised

Financial regulations

To review Lloyds Bank PLC direct debit mandates held: - Wessex Water (water2business) payment on demand (dated 11.9.14), Her Majesty's Revenue & Customs (HMRC) to collect variable amounts (dated 16.4.14) and npower to collect variable amounts (dated 21.8.14). **(Decide)**

Financial regulation adopted 12 November 2015 (Model issued by NALC/DAPTC in October 2013)

Annual Estimates (Budget) and Forward Planning, To remove the clause 3.3 "The Council shall consider annual budget proposals in relation to the council's three year forecast of revenue and capital receipts and payments including recommendations for the use of reserves and sources of funding and update the forecast accordingly". **(Decide)**.

23. Audit for the Year End 31st March 2017

Section 1 – The Annual governance statement to be **approved** by the council.

Section 2 – The council to **approve** the Accounting statements for the financial year 2016/2017.

24. Items for information of Council

a) Chairman's report

b) Clerk's

- Local Councils update. The Clerk Journal. Clerk & Councils Direct and LCR.
- DAPTC – Chief Executive's Circulars – previously circulated

c) Playing Fields

East Stour -

Stour Provost

Stour Row

d) Crime

- e) DAPTC – Annual Conference report by Cllr Nalty (circulated 24.3.17)
Next Northern Area Meeting is Tuesday 18th July 2017.
- f) CPRE - Countryside Voice & Fieldwork publications.

25. Items for the next meeting

26. Dates of Future Parish Council Meetings are on Thursday evenings at 7.30pm.
13th July 2017 at East Stour, 14th September 2017 at Stour Row, 9th November 2017 at West Stour.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religion, marital status, age and any disability), Crime & Disorder, Health & Safety and Human Rights.”