

Minutes of the Parish Council Meeting held at 7.30pm on Thursday 8th September 2016
In Stour Provost Village Hall

PRESENT: Cllrs Mrs B Edwards (Chairman), Mrs R Blacklock, P Bowe, P Brown, R Cowan, G Gilding, T Jones, Mrs V Jones, Mrs E Newton, J Parker, Mrs P Sealy, Lady A Stagg, Mrs J Watkins and Mrs C Wilkins. Also present the Clerk, Mrs M Cox, NDDCllrs Jane Westbrook and Charles Dowden and PCSO Vicky Levy.

The Chairman welcomed those present.

Reports, Pre-business matters and Public participation

Crime Report

PCSO Vicky Levy said that there have been two reported crimes since the last meeting. One in Stour Row and one in West Stour. With the nice weather, please bear in mind if in the garden ensure that front doors are locked. Vicky was thanked for attending the meeting and her report.

DCC MEMBER'S REPORT – No report received.

NDDC WARD MEMBERS' REPORT – Cllr Jane Westbrook said that Deborah Croney has resigned as Leader of the Council. Graham Carr-Jones is now the new Leader of the Council.

Local Government re-organisation – Jane encouraged members present to attend one of the many roadshows. Dorset Accessible Homes Services “Helping you to remain independent in your own home” leaflets available from the Clerk. More information can be found at www.dorsetaccessiblehomes.co.uk and/or 0333 00 300 10. Jane was thanked for her report.

Public Discussion – none.

Footpath Liaison Officer's report - Mr Hibbert sent his apologies. His report was read to the meeting -

“The tenant has now left Stour Provost Mill, so the issues are resolved for now. There will be another tenant though, so please continue to advise Stour Provost residents that they only have the right to walk the line of the path, with dogs under close control.

Diversion of footpath 13 at The Barn, Church Farm, West Stour (agenda item). This is the pre-application consultation. I recommend that the council approve it.

We had the East Stour sponsored walk on August 21st which was successful (arranged by Julia Gould)”.

Tree Liaison Officers' reports

Cllr Mrs Bagnall arranged for Mr Heenan, Treecare Co. look at the trees at East Stour playing field. He carried out a visual survey and concluded that works need to be undertaken in the Autumn/Winter 5x Cherry trees adjacent to the Hall, crown thin and clean remove breakages reduce the laterals growing towards the Hall roof. Great Willow situated at the rear of the Hall, re pollard to a height of 1metre, Group of Ash trees A,B,C,D,E. Fell to ground level Ash tree B (showing signs of Canker remove the stump. Fell to ground Ash tree D (signs of Ash Die Back) remove the stump. Ash trees A C and E remove breakages and dead wood. Group of three Ash trees (Witch Lane) remove dead wood and breakages crown lift over the Lane. Group of Beech trees and one dead Elm (Witch Lane) remove the dying Beech and dead Elm. Mr Heenan quoted £3725 + vat (this included trees at the car park). Cllr Mrs Bagnall will get individual quotes from Mr Heenan and quotes from at least two other tree surgeons. The work will be done in order of priority. Stour Provost, Stour Row, Todber and West Stour – nothing to report.

Flood Warden's report – No flooding at present.

Transport – Cllr Mrs Newton said that she has not been sent the minutes of the last meeting.

Business Agenda

2016/136 APOLOGIES FOR ABSENCE were received from Cllrs Mrs T Bagnall, P Gould, J Nalty and Mrs E Scott

2016/137 DISCLOSABLE PECUNIARY INTERESTS

Members were reminded that if they have a Disclosable Pecuniary Interest (DPI) on their register relating to any item on this agenda, they may not take part in the debate and may not vote. If they have a DPI on any item that is not on their register they must declare that interest, take no part in the debate or vote and register such interest within 28 days.

No member declared any DPI

Cllr Parker declared an interest in agenda item 30 as a member of Stour Provost cricket club, it is not a pecuniary interest.

2016/138 TO CONSIDER GRANT OF DISPENSATIONS - None received

2016/139 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14th JULY 2016.

The minutes were **agreed and adopted** as a correct record of the meeting and duly signed. Proposed by Cllr J Parker and Mrs J Watkins.

2016/140 MATTERS ARISING

The defibrillator at East Stour has been installed outside the Village Hall. A team has been trained to use it. The defibrillator is insured by SW Ambulance Service.

2016/141 CASUAL VACANCIES, ONE FOR EAST STOUR WARD AND ONE FOR TODBER WARD

Mr Nigel Lithgow has agreed to be co-opted for East Stour ward, this will be done at the next meeting when Mr Lithgow hopes to be in attendance.

Todber ward no nominations at the present.

2016/142 HIGHWAY MATTERS

- Todber (B3092) - still waiting for the chevron signs to be erected on the bend. Continuous white lines are marked on the bend into Red Lane junction. Gateway signage, quotes have been obtained. Todber Parish is seeking a contribution from the Quarry proprietor, which has been kindly offered (this was agreed in principle at the Todber Parish meeting held on 25th February), but a response has not been received to the quote submitted. It is thought that the Quarry planning application is taking priority at present.
- Head Lane, East Stour – nothing to report.
- East Stour Crossroads – the yellow lines have been marked next to the 'slow' markings on the approach from Stour Provost.
- SID, East Stour, Stour Row and Todber – The posts for East Stour should be ready soon. The Speed tubes were installed along Red Lane, Todber but the results have not yet been received. Stour Row qualifies for a SID but highways need to determine a suitable place before a pole can be erected. It was resolved to purchase the SID costing £2200 + vat when appropriate. Cllr Gilding will liaise with Roger Bell and Joe Allen. It appears that Stour Row Speedwatch team are no longer active. Clerk to ask Matt Whitfield if the equipment is being used and if not whether the Stours Parish Council could have it.
- Hunger Hill, East Stour – there has been another accident. A request for yellow painted lines at the same time as the crossroads. Clerk to chase this matter up.
- Fifehead Magdalen Crossroads - as it stands the construction work is provisionally booked to begin on 26th September 2016. However this is still subject to final land purchase and agreed early entry. Cllr Jane Westbrook said that if nothing has happened by the end of the month to let her know.
- Ideas/measures required to prevent the slip road to Provost Farm being used as a lay-by. Since the closure of Todber lay-by the Farmers at Provost Farm are having trouble with vehicles drivers using the slip road to their property as a lay-by, which makes visibility poor when pulling out, also litter is a problem. They wish to stop parking along the slip road, Highways have made some suggestions however these are not practical to the Farmers. It was agreed that the Clerk contact Andrew Brown for suggestions and to ask who owns the slip road. May be double yellow lines could be painted on the slip road or place big boulders.
- Signage at Stour Provost crossroads – It was agreed that Stower Vale Pre-School could take their request forward to DCC and ask for the sign at Stour Provost crossroads be updated to include Stower Vale Pre-School or to add another sign.

2016/143 PLANNING MATTERS

- See attached for list of planning applications and decisions received since last meeting.
Cllr T Jones said that permission has been granted for Rivendell as work has started. The Clerk has not formally been notified by Development Control.

2016/144 CHURCH CLOSE, TODBER

A letter dated 8th August from Farnfields, Solicitors referring to their letter of 29th April and our Parish Council meeting of the 8th May saying they await a response to their letter. They say that it appears from the minutes that their letter may have been misunderstood. Their client is not in breach of the data protection Act, nor are their client's cameras pointing at any of the residents in Church Close. Their client fully understands its obligations and continues to abide by the relevant statutes. Their issue remains that Mr Cowan's camera remains in breach of the data Protection Act and he is yet to respond on this matter. They look forward to hearing from the Monitoring Officer.

It was agreed to respond to Farnfields saying that the Council believe that their letter of the 29th April was not misunderstood. The minutes of the 12th May record that their client first installed CCTV about 5 years ago, which caused no concern until more recently when the system was extended and appeared not be registered with the ICO, and their client failed to give a satisfactory response when brought to his attention. Registration was eventually completed on 19th April 2016, following the Council's letter dated 7th April to their client. We are to ask the Solicitors if our understanding is wrong to let the Council know, and to explain specifically how it is incorrect. Also to point out that that registration of the CCTV appears to be for domestic household CCTV system, whereas their client operates a system at premises used for business purposes and staff are employed. To ask Farnfields to review whether registration has been made correctly. Cllr Cowan will respond in his private capacity concerning the camera about which they raised a complaint when responding to the Council's letter of 7th April.

2016/145 CORRESPONDENCE

- Urgent Developments Ltd writing to ask approval to submit an application to alter the course of the footpath N75-13 (The Barn, Church Farm, West Stour) – the Council to responded “The Parish Council supports the proposal outlined above at the present but reserve the right to withdraw support later”.
- An invitation received from Gillingham TC to send a parish council representative to attend their meeting on Thursday 15th September 2016 at 7pm regarding Dorset CCG's proposal to downgrade Westminster Hospital, Shaftesbury. Cllrs Mrs Newton and Wilkins will attend the meeting.
Cllr Parker said that he attended Shaftesbury Town Hall's meeting to discuss this proposal. The Hall holds 250 people and there were at least 150 people outside. If beds are taken away from The Memorial Hospital there will be serious implications for the people of Shaftesbury and surrounding towns and villages. There will be a consultation in October.

2016/146 DORSET COUNTY COUNCIL MATTERS

Highways Working Together. For further information look at the DAPTC website. This new initiative outlines the services, they will do and not do, such as cleaning road signs. Also it outlines what parish councils can do such as using the lengthsmen or paying highways. A copy of the presentation has been circulated by e-mail.

2016/147 NORTH DORSET DISTRICT COUNCIL MATTERS

- Reply received from Jacqui Andrews, Corporate Manager, Democratic & Electoral Services regarding the non-receipt of Police Crime Commissioner Polling cards in some wards. During the election week the Council received a higher than expected number of calls from the people in The Stours advising that the poll cards had not turned up. On checking the Council was aware that the poll cards had been properly printed and dispatched. Obviously this is not satisfactory. As the EU Referendum took place a few weeks later, she took steps to ensure that poll cards were delivered in the previously affected area and was able to ascertain this was the case. She could not give a clear explanation as to what happened to the poll cards and that that Council will take action within their power that it does not happen again.
Clerk to thank the District Council for looking into this and hope that it does not happen again in the future.
- The Housing Enabling Team offering to attend a Parish Council meeting to explore affordable housing options – it was agreed that before inviting an Officer to establish when the last housing needs survey was carried out within the Stours. Cllr Dowden said that a couple of sites in Marnhull have been identified for affordable housing but he is not aware of any sites suitable for affordable housing within the Stours.

2016/148 TO RESPOND AS A COUNCIL TO THE CONSULTATION DOCUMENT ON LOCAL GOVERNMENT RE-ORGANISATION IN DORSET

There are a number of roadshows going on, Cllr Jane Westbrook encouraged members to attend as this will affect us. Cllrs Nalty and Mrs Wilkins will be attending the workshop at Blandford on 20th September. The Council responded to the Reshaping your Councils survey, strongly agreeing that Dorset Councils should focus on cutting out duplication and reducing administration costs wherever possible and tend to support small conurbation Bournemouth and Poole and Large Dorset.

2016/149 GILLINGHAM SOUTHERN EXTENSION

Cllr Gilding reported that Robert Lennis, NDDC has said that everything has gone very quiet. Recently the Dorset Traffic Programme arranged for speed tubes to be placed along the B3092, this was one of the traffic calming measures that was discussed by the Consortium. David Lohfink from CG Fry said that if the traffic data and site conditions were met the Consortium would consider the installation of a pedestrian crossing. However site conditions may prove problematic as DCC highways has suggested that the road may not be busy enough to warrant a crossing. We will have to wait and see if this kind offer comes to fruition.

2016/150 NEW WAR MEMORIAL IN EAST STOUR

Cllr Gilding said that there is nothing to report.

2016/151 EAST STOUR PLAYING FIELD PROPOSED PATH

Cllr Gilding said that there is nothing to report.

2016/152 TELEPHONE KIOSKS

East Stour – the refurbishment has finished. Becky Doctor has volunteered to run it as a lending library. Stour Provost - there has been a suggestion of using it as a produce stall for vegetables. Stour Row – the door has been removed for refurbishment. West Stour - renovation completed, external paint completed, internal paint in progress. The Clerk to chase up the repainting of Royal Mail post boxes and find out when they will be done.

2016/153 TRAVELLERS

Cllr Jane Westbrook reported that the Travellers are still in Shaftesbury. Cllr Cattaway has spoken to Peter Moore, DCC and there should be a consultation. Cllr Cattaway will also be speaking to Cllr David Walsh about this matter. Jane has asked Ian Smith at Development Control about the possibility of Five Bridges being an authorised site. However Wessex Water need access at Five Bridges.

2016/154 SUPERFAST BROADBAND

The Superfast Team responded to our query why residents living at postcode SP7 0QJ do not have access to Superfast. They are connected to fibre via a different route than those in Stour Row. The roadside cabinet which connects SP7 0QJ has just gone live recently, so the residents might be able to take up the fibre service. If unable to upgrade to consider whether the Better broadband Subsidy Scheme can help them. The Superfast Team's response was passed on to Mr Ledger, who brought up the original query, which he thanked us for. Some residents in East Stour are experiencing a poorer or no service.

2016/155 COMMUNITY SPEEDWATCH

East Stour – The team are all ready to go, just waiting for the equipment.
Stour Row – reported earlier.
Todber – the first monitoring session took place along Red Lane with evidence of drivers exceeding the speed limit of 30mph.
West Stour – Weekly monitoring sessions are still being carried out. Michèle Holden is doing a very good job of analysing the figures. There is evidence of speed reduction since the team have been in action.

2016/156 STOUR ROW WELL

Nothing to report.

2016/157 ALL SAINTS STOUR ROW

There are still people interested in buying the Church. No price has been decided, this will be between the agent and Diocese.

2016/158 STOUR PROVOST CRICKET CLUB

Cllr Parker declared a personal interest as he is a member of Stour Provost Cricket Club. Secure storage facilities, Stour Provost Playing Field Committee held a meeting on 24th August 2016. Toby Heasman was in attendance representing Stour Provost Cricket Club, there was not a representative from the Football Club as the Barbarians have folded. The Cricket Club would like a container to safely store their mowers, rollers, line painting machine and playing equipment. Development Control has confirmed that planning permission is not required. It will be positioned to the left of the pavilion (when facing the pavilion) and the trees will be cut back free of charge. They would like the container as soon as possible before the winter. It was agreed that a steel shipping container be purchased costing between £1800 - £2000. It will be owned and insured by the Parish Council. Proposed by Cllr Brown, seconded by Cllr Mrs Blacklock.

2016/159 STOUR PROVOST BARBARIANS

The team have decided to stop playing for a year or two. They passed on their sincere gratitude for using the pavilion and pitch for the past five years. However they felt slightly disappointed by the sudden disapproval from the locals and seemingly from the council and wonder if the football club was really welcome at Stour Provost. This will mean a loss of income of approximately £200/300 per year. It was agreed to advertise the facilities. A Ladies team enquired, however we were too late in responding as they had made other arrangements.

2016/160 REVIEW OF GRASS CUTTING FACILITIES

Stour Provost Cricket Club require the outfield grass to be cut shorter for matches. This would mean more cutting of the field by Phil Buttress and more cost to the parish or a different contractor & mower being used. This will need to be looked into further when Stour Provost have their next parish meeting. East Stour – Cllr Gilding said that when Phil Buttress mows the grass his mower also cuts up the rubbish such as aluminium cans (example shown) which is left behind by users of the field. There is also evidence of broken glass. This type of litter is dangerous, especially for children. It was agreed to look into suitable signage about the dangers. This will be discussed further at the next meeting. Cllr Gilding was thanked for picking up the litter and or pointing this out.

2016/161 REVIEW OF BANK MANDATE SIGNATORIES

Lloyds Bank PLC – Cllrs R Cowan, Mrs B Edwards, J Parker and Mrs J Watkins dd 12.5.16, any two of the said names to sign.
Scottish Widows Bank PLC – Cllrs R Cowan, Mrs B Edwards, J Parker and Mrs J Watkins dd 12.5.16 any two of the said names to sign.

2016/162 THE PENSION REGULATOR

The Clerk has responded to the Chairman and has declined to join a pension scheme and is happy with the existing arrangements made by the Parish Council on 9th September 2010. The Parish Council must complete their 'declaration of compliance' by 31st March 2017.

2016/163 DAPTC ANNUAL GENERAL MEETING 5TH NOVEMBER 2016

It was agreed that the DAPTC AGM resolutions, when received would be circulated by email for members to comment on with the comments being collated by Cllr Parker as DAPTC representative. He will then circulate a proposal as to whether to support or oppose each resolution for members to agree. Cllr Parker will then attend and vote accordingly. It was also agreed that Cllr. Parker be authorised to use his discretion in the event of any of the resolutions being successfully amended at the AGM. Proposed by Cllrs Mrs V Jones and T Jones.

2016/164 AUDIT YEAR ENDING 31ST MARCH 2016

BDO LLP has completed the audit for the year ended 31st March 2016. There were no matters which came to their attention which required the issuing of a separate additional issues arising report. The annual return and notice of conclusion of audit to be displayed in a conspicuous place for 14 days. **The return was approved and accepted by the Council.** Proposed by Cllr Parker, seconded by Cllr Gilding.

2016/165 FINANCE – ACCOUNTS for the period 1st July 2016 – 31st August 2016

Balances of Accounts from statements as at 31st August 2016 – NSB £4,964.92. Scottish Widows Bank – £18,703.54 Lloyds plc – £5,070.99. Included in these balances is £4,110.00 which has been ring fenced for Clerk's gratuity (min ref 2010/94, 2015/022 & 67). The annual increment of £685 can now be added. Copy of Income & Expenses 1.7.16 to 31.8.16. (Clerk to produce account for East Stour and Stour Provost so the payments to P Buttress can be differentiated because at present it appears that East Stour is paying Stour Provost's grass maintenance, which isn't the case) and budget 2016/17 (2 monthly and year to date) summary distributed. **It was resolved to adopt the accounts.** Proposed by Cllr Parker, seconded by Cllr Mrs Watkins.

2016/166 FINANCE – PAYMENTS

It was agreed to make the following payments:

- Gillingham Town Council - £426.72 (second half of Local Delivery Service).
- Mrs M Cox – £24.50 reimburse broadband
- Came & Company renewal of Local Council Insurance. The renewal quote has not yet been received. It is expected to be about £1500
- BDO LLP - £276 audit fee
- P Buttress - £340 grass maintenance

It was resolved to authorise the above payments, proposed by Cllr Parker, seconded by Cllr Mrs Wilkins.

2016/167 ITEMS FOR INFORMATION OF COUNCIL

- a) Chairman’s – The Chairman had nothing further to report.
- b) Clerk’s
Local Councils Update. Clerk & Councils Direct. All available at the meeting or from Clerk.
DAPTC – Chief Executive’s Circulars – previously circulated.
- c) Playing Fields
East Stour – Next year, the 26th to 28th May there is a prospective food festival which will mean that the field will be hired (also the Village Hall), as this is a first, an appropriate fee is being discussed by the Playing Field Committee. The organiser, Ian Lyster has been doing these festivals for a long time. It is hoped that this will build up a good relationship for future years and be a benefit to the community.
Stour Provost and the pavilion – nothing further to report.
Stour Row – Inspection report received from the Play Inspection Company dated 3/8/16. Nothing to report.
- d) Crime
PCSO Vicky Levy gave her report at the beginning of the meeting.
- e) DAPTC
The next Northern Area meeting, which is the AGM takes place on 19th October 2016 at Sturminster Newton TC at 7pm. Cllr Parker will attend, also Cllr Mrs Wilkins.
- f) CPRE
Countryside Voice, Fieldwork & Dorset Review publications.

2016/168 ITEMS FOR THE NEXT MEETING

- There will be a Policy & Resources meeting at 7pm
- Review of Internal Auditor
- Financial Regulations and Standing Orders
- Litter signs at East Stour Playing Field

2016/169 DATE OF FUTURE PARISH COUNCIL MEETINGS ALL THURSDAYS AT 7.30pm

10th November 2016 at East Stour, 12th January 2017 at Stour Row, 9th March 2017 at West Stour, 11th May 2017 at Stour Provost, 13th July 2017 at East Stour, 14th September 2017 at Stour Row, 9th November 2017 at West Stour.

There being no further business the Chairman closed the meeting at 10pm and thanked everyone for attending.

.....Chairman Date